



Financial Statements
June 30, 2021 and 2020

Together with
Independent Auditors' Report

PALO ALTO PARTNERS IN EDUCATION

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Palo Alto Partners in Education
Palo Alto, California

We have audited the accompanying financial statements of Palo Alto Partners in Education (a California public benefit corporation, "PiE" or "Organization"), which comprise the statements of financial position as of June 30, 2021 and 2020, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of
Palo Alto Partners in Education
Palo Alto, California

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Robert Lee & Associates, LLP

San Jose, California
September 22, 2021

PALO ALTO PARTNERS IN EDUCATION
Statements of Financial Position

	June 30,	
	2021	2020
<u>ASSETS</u>		
Current assets:		
Cash and cash equivalents	\$ 329,627	\$ 545,887
Prepaid expenses	45,469	18,861
Total assets, all current	\$ 375,096	\$ 564,748
<u>LIABILITIES AND NET ASSETS</u>		
Current liabilities:		
Accounts payable and accrued expenses	\$ -	\$ 43
Note payable	-	28,600
Total liabilities, all current	-	28,643
Commitment and contingency (Note 9)		
Net assets:		
Without donor restrictions	353,946	523,444
With donor restrictions	21,150	12,661
Total net assets	375,096	536,105
Total liabilities and net assets	\$ 375,096	\$ 564,748

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION
Statements of Activities and Change in Net Assets

	For the Year Ended June 30, 2021		
	Without donor restrictions	With donor restrictions	Total
Support and revenue:			
Contributions	\$ 5,169,062	\$ 21,150	\$ 5,190,212
Interest income	1,435	-	1,435
Other income	28,600	-	28,600
Net assets released from restrictions	12,661	(12,661)	-
Total support and revenue	5,211,758	8,489	5,220,247
Expense:			
Program services	5,086,120	-	5,086,120
Management and general	127,716	-	127,716
Fundraising	167,420	-	167,420
Total expenses	5,381,256	-	5,381,256
Change in net assets	(169,498)	8,489	(161,009)
Net assets, beginning of year	523,444	12,661	536,105
Net assets, end of year	\$ 353,946	\$ 21,150	\$ 375,096

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION
Statements of Activities and Change in Net Assets (Continued)

	For the Year Ended June 30, 2020		
	Without donor restrictions	With donor restrictions	Total
Support and revenue:			
Contributions	\$ 6,477,785	\$ 12,661	\$ 6,490,446
Interest income	48,055	-	48,055
Net assets released from restrictions	7,350	(7,350)	-
Total support and revenue	6,533,190	5,311	6,538,501
Expense:			
Program services	6,104,096	-	6,104,096
Management and general	127,615	-	127,615
Fundraising	173,024	-	173,024
Total expenses	6,404,735	-	6,404,735
Change in net assets	128,455	5,311	133,766
Net assets, beginning of year	394,989	7,350	402,339
Net assets, end of year	\$ 523,444	\$ 12,661	\$ 536,105

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION
Statements of Functional Expenses

	For the Year Ended June 30, 2021			
	Program services	Management and general	Fundraising	Total
District grants	\$ 5,022,793	\$ -	\$ -	\$ 5,022,793
Salaries	48,266	48,266	96,532	193,064
Payroll related expenses	4,326	4,326	8,652	17,304
Bank and merchant fees	-	40,391	-	40,391
Facilities	7,771	7,771	15,543	31,085
Accounting	-	18,273	-	18,273
Advertising and promotion	-	-	15,560	15,560
Software licenses	-	1,371	11,062	12,433
Insurance	2,899	2,899	5,798	11,596
Training and development	-	543	7,258	7,801
Design and annual report	-	-	3,600	3,600
Donor events	-	-	2,925	2,925
Rental	-	2,616	-	2,616
Office expenses	65	560	130	755
Membership dues and fees	-	611	-	611
Professional fees	-	89	360	449
	\$ 5,086,120	\$ 127,716	\$ 167,420	\$ 5,381,256

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION
Statements of Functional Expenses (Continued)

	For the Year Ended June 30, 2020			
	Program services	Management and general	Fundraising	Total
District grants	\$ 6,043,116	\$ -	\$ -	\$ 6,043,116
Salaries	45,717	45,717	91,436	182,870
Payroll related expenses	4,454	4,454	8,906	17,814
Bank and merchant fees	-	43,245	-	43,245
Facilities	7,545	7,545	15,090	30,180
Advertising and promotion	-	-	19,800	19,800
Accounting	-	17,263	-	17,263
Software licenses	-	1,371	11,006	12,377
Insurance	2,752	2,752	5,504	11,008
Training and development	-	329	10,671	11,000
Donor events	-	-	3,686	3,686
Design and annual report	-	-	3,300	3,300
Office expenses	512	1,588	1,025	3,125
Rental	-	2,616	-	2,616
Professional fees	-	-	2,600	2,600
Membership dues and fees	-	735	-	735
	<u>\$ 6,104,096</u>	<u>\$ 127,615</u>	<u>\$ 173,024</u>	<u>\$ 6,404,735</u>

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION
Statements of Cash Flows

	For the Year Ended	
	June 30,	
	2021	2020
Cash flows from operating activities:		
Change in net assets	\$ (161,009)	\$ 133,766
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Gain on extinguishment of paycheck protection program loan	(28,600)	-
Changes in operating assets and liabilities:		
Prepaid expenses	(26,608)	2,480
Accounts payable and accrued expenses	(43)	(461)
	(216,260)	135,785
Net cash provided (used) by operating activities		
Cash flows from financing activities:		
Proceeds from note payable	-	28,600
	-	28,600
Net cash provided by financing activities		
Net increase (decrease) in cash and cash equivalents	(216,260)	164,385
Cash and cash equivalents, beginning of year	545,887	381,502
Cash and cash equivalents, end of year	\$ 329,627	\$ 545,887

The accompanying footnotes are an integral part of these financial statements

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 1 - Organization and operations:

Palo Alto Partners in Education ("PiE" or the "Organization") was formed by the merging of Palo Alto Organization for Education ("PAFE") and the All Schools Fund ("ASF") in May of 2005. The Organization is a California non-profit Organization with the mission to raise money from parents and the community to provide all Palo Alto Unified School District ("PAUSD") students an educational experience beyond what is possible with public funding. PiE's volunteers, in partnership with parents, schools, and the community, will ensure every student in the Palo Alto Unified School District experiences an enriched and fulfilling education. The Organization's primary sources of income are from contributions in the Palo Alto area.

The Organization has been classified as a publicly supported, tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. The Organization is exempt from California franchise taxes under Revenue and Taxation Code Section 23701(d).

Note 2 - Summary of significant accounting policies:

Basis of accounting - The financial statements have been prepared on the accrual basis of accounting which recognizes revenue and support when earned and expenses when incurred and accordingly reflect all significant receivables, payables and other liabilities.

Basis of presentation - PiE presents information regarding its financial position and activities according to two classes of net assets:

- *Without donor restrictions* are available to support all activities without restrictions and include those net assets whose use is not restricted by donors even though their use may be limited in other respects, such as by contract or board designation.
- *With donor restrictions* represent contributions whose use is limited to donor-imposed stipulations that expire by the passage of time or other restrictions and for which the applicable restriction has not been met as of the end of the current reporting period. Net assets with donor restrictions as of June 30, 2021 and 2020 were \$21,150 and \$12,661, respectively, which had a less than one year time restriction.

Use of estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. Significant estimates included in these financial statements relate primarily to functional expense allocation.

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 2 - Summary of significant accounting policies (continued):

Revenue recognition - The Organization's revenue recognition policy requires that contributions received, including unconditional promises to give, be recognized as revenue at their fair value in the period the contribution or pledge is received. The Organization reports contributions and other assets as restricted support if such contributions are received with donor stipulations that limit the use of donated assets. When such restrictions expire, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported as net assets released from restrictions.

In-kind contributions - Contributed services which require a specialized skill and, which the Organization would have paid for if not contributed, is recorded at their estimated fair market value at the date of receipt. The Organization receives contributed services from a substantial number of volunteers who promote the Organization's programs. While the Board of Directors and Advisory Council members of the Organization possess specialized skills, the value of their services has not been recorded as their skills are provided in their capacity as Board of Directors or Advisory Council members. The value of other contributed volunteer services has not been recognized in the accompanying financial statements because they did not meet the criteria for specialized skill or would not have been paid for if not contributed.

Functional expense allocations - The costs of providing the various programs and supporting services have been summarized on a functional basis in the statements of activities and changes in net assets. Accordingly, certain costs have been allocated based on estimates of time and other factors among the programs and supporting services benefited. Salaries are allocated to program and supporting services based on estimated percentage of hours worked by employee. The same allocation is applied to insurance, facilities, and other similar accounts. Grant expenses are allocated to program only. All other expenses are directly allocated.

Cash and cash equivalents - Cash and cash equivalents consist of checking and money market funds. For purposes of reporting cash flows, the Organization considers all unrestricted highly liquid investments with a maturity of three months or less at the date of purchase to be cash equivalents.

Prepaid expenses - The majority of prepaid expenses consisted of prepaid rent, insurance, and subscriptions.

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 2 - Summary of significant accounting policies (continued):

Property, equipment, depreciation and amortization - Property and equipment are stated at cost. Acquisitions of items in excess of \$2,500 are capitalized. Significant donated items are recorded at estimated fair value at the date of receipt. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from two to ten years. Expenditures for maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed as incurred.

Grants payable - Grants are made in accordance with the Organization's mission. Unconditional grants that are expected to be paid after one year are evaluated at a discount rate as determined by the deferral interest free rate valid for the year that the grant was pledged and are stated at their net present value. Such present value reserves are recorded only if material to the financial statements. Conditional grants are expensed and considered payable in the period the conditions are substantially satisfied. There were no conditional grants or grants payable as of June 30, 2021 and 2020.

Concentration of credit risk - Financial instruments that potentially subject the Organization to credit risk consist primarily of cash and cash equivalents. The Organization maintains cash and cash equivalents with a commercial bank. Cash and cash equivalents are maintained in interest bearing accounts which are fully insured by the Federal Deposit Insurance Corporation ("FDIC").

Concentration of expense - The Organization has a concentration in grant expense; 100% of total grant expense was used to support the PAUSD for the years ended June 30, 2021 and 2020.

Concentration of contributions - For the years ended June 30, 2021 and 2020, 21% and 22% of total contributions were received from one donor, a not-for-profit service provider, respectively.

Fair value of financial instruments - Financial instruments included in the Organization's statements of financial position as of June 30, 2021 and 2020 include cash and cash equivalents, prepaid expenses and note payable. For these accounts the carrying amounts approximate their fair value due to their short maturities.

Accounting for uncertainty in income taxes - The Organization evaluates its uncertain tax positions and will recognize a loss contingency when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management judgment with respect to the likely outcome of each uncertain tax position. The amount that is ultimately sustained for an individual uncertain tax position or for all uncertain tax positions in the aggregate could differ from the amount recognized. As of June 30, 2021 and 2020 management did not identify any uncertain tax positions.

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 2 - Summary of significant accounting policies (continued):

Recent accounting pronouncements - In February 2016, the Financial Accounting Standards Board “the FASB” issued Accounting Standards Update “ASU” No. 2016-02 “Leases.” The ASU is intended to increase transparency and comparability between organizations recognizing lease assets and liabilities by recognizing lease assets and lease liabilities on the balance sheet and increasing the related disclosures. For non-public entities, the effective date will be effective for annual reporting periods beginning after December 15, 2021, and interim periods within annual periods beginning after December 15, 2022. Early application is permitted. The adoption of this guidance is not expected to have a material impact on the Organization’s financial statements. The Organization’s management has not yet determined the impact that implementation of this ASU will have on the Organization’s financial statements.

In September 2020, FASB issued ASU 2020-07, Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets. This ASU is meant to improve financial reporting by providing new presentation and disclosure requirements about contributed nonfinancial assets for not-for-profit entities (“NFP”), including additional disclosure requirements for recognized contributed services. This ASU requires that all NFP receiving nonfinancial assets must present contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. ASU also requires further disclosure on the contributed nonfinancial assets in the notes to the financial statements. The ASU will be applied retrospectively and is effective for fiscal years beginning after June 15, 2021, and interim periods beginning after June 15, 2022. Early adoption is permitted. The Organization’s management has not yet determined the impact that implementation of this ASU will have on the Organization’s financial statements.

Subsequent events - Subsequent events are evaluated through the date of the independent auditors' report, which is the date the financial statements were available to be issued and determined that no material subsequent events require an estimate to be recorded or disclosed as of June 30, 2021.

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 3 - Liquidity and availability of financial assets:

Financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, were made up solely of cash and cash equivalents of approximately \$330,000 and \$546,000 at June 30, 2021 and 2020, respectively.

The Organization maintains an operating reserve balance of \$250,000 determined by the board of directors to meet at least six months of normal operating expenses, which are, on average, under \$200,000. The Board sets the goal for the annual grant to Palo Alto Unified School District based on the budget and the fundraising goal.

Note 4 - Property and equipment:

Property and equipment stated at cost basis of approximately \$25,000 have been fully depreciated for the years ended June 30, 2021 and 2020.

There was no depreciation and amortization expense for the years ended June 30, 2021 and 2020.

Note 5 - Related-party transactions:

For the years ending June 30, 2021 and 2020, the Organization received approximately \$99,000 and \$92,000 from Board members, management and their affiliated organizations, respectively.

Note 6 - Retirement plan:

The Organization has a 401(k) Profit Sharing Plan (the "Plan") for all employees. Employees who have met certain service and eligibility requirements may participate. Each eligible employee may elect to contribute to the Plan. The Plan does not provide for matching contributions, as defined by the plan agreement.

PALO ALTO PARTNERS IN EDUCATION

Notes to Financial Statements

June 30, 2021

Note 7 - Note payable:

On April 18, 2020, the Organization secured a loan in the amount of \$28,600 under the Paycheck Protection Program (“PPP”). The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), provides for loans to qualifying businesses based on average monthly payroll expenses of the qualifying business. The loans and accrued interest are forgivable as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and meets certain criteria. The Small Business Administration and the lender establish these criteria.

The Organization initially recorded a note payable upon receipt of the loan but recorded forgiveness when the loan obligation was legally released, on December 22, 2020. The Organization recognized \$28,600 of loan forgiveness as income for the year ended June 30, 2021 on the statement of activities.

Note 8 - Net assets with donor restrictions:

Net assets with donor restrictions as of June 30, 2021 and 2020, consisted of \$21,150 and \$12,661 in contributions, respectively, which had a less than one year time restriction.

Note 9 - Commitment and contingency:

Commitment - The Organization entered into an annual lease with PAUSD beginning July 2014. Annual rent was approximately \$31,000 and \$30,000 for the years ended June 30, 2021 and 2020, respectively. Included in the rental fees was approximately \$6,100 for administrative services provided by the district. The lease term renews automatically each year with the option for either party to cancel without penalty with a 90 day written notice.

Contingency - In March 2020, the world was impacted by a coronavirus disease (“COVID-19”) pandemic. As a result, many businesses closed their doors in order to assist in the containment of the virus. Creative solutions and further knowledge on COVID-19 has subsequently improved the situation, yet the overall impact of the pandemic is still uncertain. While the disruption is currently expected to be temporary, there is considerable uncertainty around the duration. Individuals employed by these businesses will be directly impacted by the loss of wages. Should the close of these businesses continue for an extended period of time, participants and donors may also be impacted and have difficulty in continuing to support the Organization. The duration and outcome of these events and the ultimate impact on the Organization is unknown at this time.